



Surrey Heath Borough Council Scheme of Delegation of Functions to Officers

Urgent Action Form – Executive Function

Consultation by Chief Executive or Executive Head of Service or Head of Service involved with relevant Portfolio Holder or Leader of the Council and Chairman (or Vice Chairman) of the relevant Scrutiny Committee

To Councillor	Alan McClafferty
Portfolio Holder for	Regulatory
Proposal	The Housing Services Manager works with Accent to identify suitable accommodation in Accent's local housing stock to accommodate families under the Syrian Vulnerable Persons Resettlement Scheme.
Background	See attached item
Options	See attached item
Risk of delaying the decision	That we miss the opportunity to reserve a suitable property.
Legal advice	Not applicable
Resource implication	No additional resource implications arising
Contact Officer for further information	Clive Jinman or Jenny Rickard

Signed  Dated 21-3-18

I agree with the above action proposed

Signed  Dated 21-3-18

Portfolio Holder for Regulatory

On behalf of the Scrutiny Committee, I agree with the above action proposed. I recognise that if this decision is taken by the appropriate officer as a matter of urgency, there will be no opportunity for the decision to be scrutinised by the Scrutiny Committee before its implementation.